

Item CH 19/41 referred from Communities and Housing Advisory Board minutes of 12 November 2019

CH 19/41 REVIEW OF HOUSE IN MULTIPLE OCCUPATION AND CARAVAN SITE LICENSING FEES 2020/21

The report of the Director of Planning, Housing and Environmental Health provided an update on existing fees for licensing houses in multiple occupation (HMOs) and caravan sites together with recommended charges following a review of costs of processing the respective applications. The proposed fee increases had been benchmarked against neighbouring authorities.

RECOMMENDED: That the following charges be approved with effect from 1 April 2020:

£537 for a new mandatory HMO licence application;
£495 for the renewal of a mandatory HMO licence application;
£390 for a new caravan site licence where the use of the site is for permanent residential use; and
£185 for the transfer of a caravan site licence for a permanent residential use site.

***Referred to Cabinet**